



# Supreme Court of Wisconsin

DIRECTOR OF STATE COURTS

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## 2011 MUNICIPAL COURT CLERK SEMINAR OSTHOFF RESORT, ELKHART LAKE OCTOBER 20 - 21, 2011

### *Tentative Agenda*

#### Wednesday Evening, October 19

**5:00pm - 6:30pm**     **EARLY REGISTRATION**

#### Thursday, October 20

**8:00 - 8:30 am**     **REGISTRATION**

**8:30 - 10:30**     **NEW CLERK ORIENTATION**

*Ms. Senta Hall, Town of Geneva*

*Ms. Wendy Motl, Village of McFarland*

*Ms. Christine Pecard, City of Marinette*

*Ms. Mary Ann Rozman, City of New Berlin*

**8:30 – 10:30**     **BREAKOUT SESSIONS (each session will last 55 minutes,  
participants may attend two sessions)**

**Tax Intercept**  
*Wisconsin Department of Revenue*

**Substitutions/Recusals/Vacancies**  
*Ms. Kathy Buth, Mid-Moraine Municipal Court*

**Open Records**

*Hon. Scott Letteney, Town of Geneva*

**Monthly Financial Forms & Financial Responsibilities**

*Atty. Marcia Vandercook, Supreme Court Office of Court Operations*

**A Roadmap through TRACS/COWS/DMV**

*TBA*

**OWI: Information given to the defendant; occupational license information; alcohol assessment & reinstatement**

*Hon. JoAnn Eiring, Town of Brookfield*

**10:30 – 10:45**

**BREAK**

**10:45 – 12:00**

**INTERPRETERS IN MUNICIPAL COURT**

*Atty. Carmel Capati, Wis. Court Interpreter's Program Manager*

**12:00 – 1:15**

**GROUP LUNCHEON**

**1:15 – 2:45**

**UNDERSTANDING CULTURAL DIVERSITY  
IN THE COURTROOM**

*Comm'r. Todd Meurer, Dane County Circuit Court*

*Hon. Derek Mosley, City of Milwaukee*

**2:45 – 3:00**

**BREAK**

**3:00 – 4:30**

**LEGAL UPDATE**

*New Laws/New Cases Committee Member*

**Friday, October 21**

**8:00 – 9:30**

**DOT – Q & A**

*DOT Staff*

**9:30 – 10:00**

**BREAK**

**10:00 – 11:30**

**UNDERSTANDING HOW THE IGNITION  
INTERLOCK DEVICE WORKS**

*TBA*

*The Office of Judicial Education developed this seminar in cooperation with the seminar faculty. The opinions expressed are those of the faculty and authors and do not necessarily represent the official position or policies of the Wisconsin Supreme Court, The Director of State Courts, or the Office of Judicial Education.*